

# Health Data Analyst

Full time, permanent position

October 2020



Irish Pharmaceutical  
Healthcare Association

## Organisation

The Irish Pharmaceutical Healthcare Association (IPHA) represents the international research-based pharmaceutical industry in Ireland. Our members include both manufacturers of prescription medicines and non-prescription or consumer health care medicines. Our members are committed to improving people's health through innovative medicines and technologies.

## Role

Reporting to IPHA's Director of Commercial Policy, the Health Data Analyst will be responsible for the co-ordination and development of IPHA's data gathering and analysis to assist with its input to public policy development. This involves generating and analysing key economic and statistical data points, with a focus on health and pharmaceutical market data, to support evidence-led policy proposals and monitoring.

## Key Responsibilities:

- Ensure the accuracy, completeness, timeliness, and management of data and statistics, to include
  - data generated by internal request to IPHA member companies;
  - data/insight derived from reports and publications of public authorities
  - data provided on a commercial basis to IPHA.
- Compliance with business standards and procedures, as well as work to continuously improve data standards, quality, reporting, and processes that includes input, change functions, auditing, and data cleansing.
- Coordinate and execute data creation, updates, and analysis using various systems.
- Monitor statistical accuracy, validity, and completeness and correct as required
- Prepare reports for IPHA executive and Board as required
- Support IPHA in building relationships with key stakeholders across Government departments and state agencies on evidence for policy-making
- Proactively identify and assists in implementing continual improvement in health and pharmaceutical data analysis
- Work collaboratively and enthusiastically with IPHA executive team and member companies' personnel

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## Experience, Qualifications and Competencies

FACTORS	ESSENTIAL	DESIRABLE (may be used for shortlisting)
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Relevant work experience in data analysis and reporting in a commercial or public policy field</li> <li>• Working collaboratively in small professional teams</li> </ul>	<p>Work in a pharmaceutical, life sciences or healthcare / health policy environment</p> <p>Experience of interaction with HSE or other health organisations on evidence for policy-making or operations</p>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Third level degree in relevant field, e.g. health economics, pharmacy, business</li> </ul>	<p>Recognised qualifications in Excel and/or other data management software</p>
<b>Core competencies</b>	<ul style="list-style-type: none"> <li>• Highly developed numeric and data analysis skill and fluency</li> <li>• Proficiency in IT software such as Excel, PowerPoint and other data management</li> <li>• Ability to work on own initiative while being a collaborative effective team member</li> <li>• Excellent communication skills</li> <li>• Confidence to support, and intervene in, group meetings constructively</li> <li>• Ability to assess and provide innovative solutions</li> <li>• High attention to detail and deadlines</li> </ul>	<p>Familiarity with health and pharmaceutical data sets for Ireland</p>

## Key Terms of Appointment

<b>Location:</b>	This post is based in Dublin at the IPHA office in Dublin 2. Remote working will be supported, as per IPHA policy during and after Covid-19 restrictions, as applicable.
<b>Salary:</b>	c. mid-€50k, in line with experience and qualifications. Review subject to IPHA policies and procedures, including annual salaries budget review and individual performance, <i>as per</i> contract.
<b>Contractual hours:</b>	40 hours per week, including breaks. Given the requirements of the post details of starting and finishing times may vary in accordance with IPHA needs.
<b>Holidays:</b>	25 days per annum
<b>Probation:</b>	2 months
<b>Pension:</b>	After successfully passing probation, the post-holder is eligible to join the IPHA Direct Contribution Pension Scheme to which IPHA makes an employer contribution alongside the employee.

Other terms and conditions will be in line with IPHA policies.

How to apply: Email: [jimmcgrath@ipha.ie](mailto:jimmcgrath@ipha.ie)